


Risk assessment for : Gravesham Community Leisure Ltd



Risk assessment name	COVID-19 Operating	Assessment type	 General
Assessor name	Wayne Pedrick	Affected site(s)	Gravesham Community Leisure Ltd (DA12 4LG)
Assessment date	15/07/2020	Review period	Annually
Approved by		Review date	15/07/2021
Approved date		Reference	GRA903182







Description

Operating gym and group classes















Overall risk rating : 20 (Medium)

Hazard	Who could be harmed and how?	Existing controls










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 COVID-19 (Coronavirus Infection)	<p>All staff, Contractors, Members of the public, visitors</p> <p>How? COVID-19 is a highly contagious infection which can be spread if the necessary safety precautions are not adhered to</p>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> <p>All Employees Receive Induction Training</p> <p>All employees receive induction training upon commencement with the Company</p> </div> </div> <div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> <p>Good Hand Washing/Hygiene Procedures Observed</p> <p>Good hand washing procedures observed to reduce the risk of skin disorders and promote good hygiene</p> </div> </div> <div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> <p>Social Distancing</p> <p>Avoid gatherings, non-essential use of public transport, work from home, keep 2 metres apart</p> </div> </div> </div>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> <p>Cleaning Schedules in Operation</p> <p>Cleaning Schedules in Operation</p> </div> </div> <div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> <p>Protective Screens Provided & Used</p> <p>Protective Screens Provided & Used</p> </div> </div> </div>
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
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Hazard	Who could be harmed and how?	Existing controls	
 Cleaning Activity (General)	All staff	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div> <p>All affected areas are thoroughly disinfected</p> <p>All affected areas are thoroughly disinfected</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Area Kept Clear During The Process</p> <p>Area demarcated & kept clear during the process to reduce the risk of injury to persons close by</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Cleaning Schedules in Operation</p> <p>Cleaning Schedules in Operation</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Good Hand Washing/Hygiene Procedures Observed</p> <p>Good hand washing procedures observed to reduce the risk of skin disorders and promote good hygiene</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>PPE Issued, Worn & Kept In Good Condition</p> <p>PPE Issued, Worn & Kept In Good Condition</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Safety Data sheets</p> <p>All Data sheets are up to date and current (COSHH)</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Wash Thoroughly After Handling The Substance</p> <p>Washing facilities are provided to ensure COVID-19 Operating</p> </div> </div> </div>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div> <p>All Employees Receive Induction Training</p> <p>All employees receive induction training upon commencement with the Company</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Chemical/CoSHH assessments communicated</p> <p>CoSHH assessments have been communicated to relevant employees</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Cleaning tasks planned</p> <p>The timing of routine floor cleaning is chosen so that people are not put at risk.</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Good Housekeeping Observed During The Task</p> <p>Good housekeeping standards observed & maintained by operatives throughout the duration of the task</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Reporting Procedures Followed</p> <p>Reporting Procedures Followed</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Social Distancing</p> <p>Avoid gatherings, non-essential use of public transport, work from home, keep 2 metres apart</p> </div> </div> </div>








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		<p>Washing facilities are provided to ensure that handlers wash thoroughly after handling the substance</p>
<div style="text-align: center;">  <p>Cleaning/Sanitising Activities</p> </div>	<p>All staff, Members of the public, visitors</p>	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <p> All affected areas are thoroughly disinfected All affected areas are thoroughly disinfected</p> <p> Area Kept Clear During The Process Area demarcated & kept clear during the process to reduce the risk of injury to persons close by</p> <p> Cleaning Schedules in Operation Cleaning Schedules in Operation</p> <p> PPE Issued, Worn & Kept In Good Condition PPE Issued, Worn & Kept In Good Condition</p> </div> <div style="width: 50%;"> <p> All Employees Receive Induction Training All employees receive induction training upon commencement with the Company</p> <p> Change in employee circumstances reviewed Employees report changes in their circumstances that could affect their ability to do the job safely</p> <p> Employees trained in company procedures Employees trained in company procedures</p> <p> Social Distancing Avoid gatherings, non-essential use of public transport, work from home, keep 2 metres apart</p> </div> </div>

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 Coughing / Spluttering Individuals	All staff, Contractors, Members of the public, visitors	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div> <p>All Employees Receive Induction Training</p> <p>All employees receive induction training upon commencement with the Company</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Good Hand Washing/Hygiene Procedures Observed</p> <p>Good hand washing procedures observed to reduce the risk of skin disorders and promote good hygiene</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Protective Screens Provided & Used</p> <p>Protective Screens Provided & Used</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Written Records & Instructions Given On PPE Use</p> <p>Written records & instructions given to employees on the correct use of PPE issued to them.</p> </div> </div> </div>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div> <p>Employees trained in company procedures</p> <p>Employees trained in company procedures</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Information, instruction and training given on hygiene</p> <p>Information, instruction and training to be provided to staff on the importance of good hygiene</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Social Distancing</p> <p>Avoid gatherings, non-essential use of public transport, work from home, keep 2 metres apart</p> </div> </div> </div>

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 Interface With Customers/Members of the Public	All staff	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div> <p>All Employees Receive Induction Training</p> <p>All employees receive induction training upon commencement with the Company</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Cleaning Schedules in Operation</p> <p>Cleaning Schedules in Operation</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Protective Screens Provided & Used</p> <p>Protective Screens Provided & Used</p> </div> </div> </div>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;">  <div> <p>Appropriate First Aid Provided</p> <p>Casualties treated by first aider until emergency help arrives</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Good Hand Washing/Hygiene Procedures Observed</p> <p>Good hand washing procedures observed to reduce the risk of skin disorders and promote good hygiene</p> </div> </div> <div style="display: flex; align-items: center;">  <div> <p>Social Distancing</p> <p>Avoid gatherings, non-essential use of public transport, work from home, keep 2 metres apart</p> </div> </div> </div>

Further control measures

None required

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Operating procedures

Any staff displaying symptoms of COVID-19 must follow government guidelines, self isolate and inform their line manager.

Members of the same working bubble will have to self isolate.

Maintain social distancing from other staff members, users and contractors at all times.

Adhere to regular hand washing and/or hand sanitising.

Remain working within your allocated work groups.

Allocated times to clean and disinfect area and equipment used for group classes.

Users and staff to continuously clean and disinfect equipment in the gym.

Following rotas and QMS to adhere to cleaning programme and service schedule.

Full PPE to be worn during first aid treatment and deep clean of area following treatment.

Follow all internal signage.

Users of the gym and studio remain within their training zone. No equipment in the gym is to be moved outside of the allocated training zone.

Pre-booked slots for the gym and classes in place, staff to monitor and control numbers within the gym and group classes.

Assessor's signature: Wayne Pedrick

Approved by signature: